



## **Young Canadian Simmental Association Program Coordinator**

The Canadian Simmental Association (CSA) is seeking an energetic and organized individual who is interested in working with youth in the position of Young Canadian Simmental Association (YCSA) Coordinator.

### **Responsibilities are to:**

- Administer and grow the YCSA program including National and Provincial Classic events.
- Develop and adhere to annual YCSA program budgets in cooperation with the National YCSA board and the CSA General Manager.
- Provide guidance and leadership to National and Provincial boards of directors of the YCSA.
- Work with the YCSA National Board to develop new and expanded YCSA programming.

### **Preference will be given to those with these abilities and experience:**

- Ability to work with and motivate youth within the agriculture industry.
- Experience in management and leadership roles combined with a willingness to learn the processes of non-profit board governance.
- Program administration skills including financial management, budget preparation and reporting.
- Strong working knowledge of computer programs, social media tools and video conferencing applications such as Zoom.
- Must be independently driven with a strong ability to lead organizational development within a team atmosphere.

### **Along with your resume please include:**

- An explanation of abilities and resources available to meet the responsibilities of this position.
- Your salary expectations.
- Three references.

This contracted position will require travel in July and August and an estimated commitment of .25 Full-time Equivalent (FTE) for a one-year term with a targeted start date of December 1<sup>st</sup>, 2024. These duties may be expanded to a full-time position with other responsibilities within our organization for the right person depending on your interest and qualifications.

This could be your next career!

Please submit all resumes by email before November 1<sup>st</sup>, 2024, to Bruce Holmquist, CSA General Manager, at [bholmquist@simmental.com](mailto:bholmquist@simmental.com). All applications will remain confidential and only those selected for an interview will be contacted. This position will remain open until the appropriate candidate has been found.